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CONSTITUTIONAL PROVISIONS,

LAWS AND BY-LAWS

OF THE

University of Michigan.

Revised edition; adopted February 16, 1864.

ANN ARBOR:
PUBLISHED BY THE UNIVERSITY.
1864.

BOARD OF REGENTS.

Rev. ERASTUS O. HAVEN, D. D., LL. D.

PRESIDENT OF THE BOARD.

	Term Expires.
Hon. EDWARD C. WALKER, Detroit,	1866.
Hon. GEORGE WILLARD, Battle Creek,	1866.
Hon. THOMAS D. GILBERT, Grand Rapids,	1868.
Hon. THOMAS J. JOSLIN, Flint,	1868.
Hon. HENRY C. KNIGHT, Detroit,	1870.
Hon. J. EASTMAN JOHNSON, Centreville,	1870.
Hon. ALVAH SWEETZER,* Port Huron,	1872.
Hon. JAMES A. SWEEZEY, Hastings,	1872.

* Deceased.

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LAWS AND BY-LAWS

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CHAPTER I.

THE ENDOWMENT OF THE UNIVERSITY.

Extract from an Act of Congress, concerning a Seminary of Learning in the Territory of Michigan. [*Approved May* 20, 1826.]

SECTION 1. Be it enacted by the Senate and House of Representatives of the United States of America, in Congress assembled, That the Secretary of the Treasury be, and he is hereby authorized to set apart and reserve from sale, out of any of the public lands within the Territory of Michigan, to which the Indian title may be extinguished, and not otherwise appropriated, a quantity of land, not exceeding two entire townships, for the use and support of a University within the Territory aforesaid, and for no other use or purpose whatsoever, to be located in tracts of land corresponding with any of the legal divisions into which the public lands are authorized to be surveyed, not less than one section; one of which said townships, so set apart and reserved from sale, shall be in lieu of an entire township of land, directed to be located in said Territory for the use of a seminary of learning therein, by an act of Congress entitled "An act making provision for the disposal of the public lands in the Indian Territory, and for other purposes," approved March twenty-sixth, one thousand eight hundred and four.

Schwab - 5-13-42 - File Lists

Extract from an act supplementary to an act entitled "An act to establish the northern boundary of the State of Ohio, and to provide for the admission of the State of Michigan into the Union on certain conditions therein expressed. [*Approved June* 23, 1836.]

SECTION 1. Be it enacted by the Senate and House of Representatives of the United States of America, in Congress assembled; * * That the seventy-two sections of land set apart and reserved for the use and support of a University, by an act of Congress approved on the twentieth day of May, 1826, entitled "An act concerning a semi-

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nary of learning in the Territory of Michigan," are hereby granted and conveyed to the State, to be appropriated solely to the use and support of said University, in such manner as the Legislature may prescribe.

Lot of Land in Detroit.

By deed of the Governor and Judges of the Territory of Michigan there was conveyed to the "Trustees of the University of Michigan," a lot on the Governor and Judges' Plan of the city of Detroit, the title to which passed to the "Regents of the University of Michigan," on their incorporation, as successors to the said trustees. *The Regents of the University v. The Board of Education of Detroit*, 4 *Mich. Rep.* 214; *The Regents of the University v. The Detroit Young Men's Society*, 12 *Mich. Rep.*

Section 2 of Article XII. of the Constitution of Michigan.

The proceeds from the sales of all lands that have been or hereafter may be granted by the United States to the State, for educational purposes, and the proceeds of all lands or other property given by individuals, or appropriated by the State for like purposes, shall be and remain a perpetual fund, the interest and income of which, together with the rents of all such lands as may remain unsold, shall be inviolably appropriated and annually applied to the specific objects of the original gift, grant or appropriation.

Extract from Article XIII. of the Constitution of Michigan.

Sec. 6. There shall be elected in the year 1863, at the time of the election of a Justice of the Supreme Court, eight Regents of the University, two of whom shall hold their office for two years. They shall enter upon the duties of their office on the first day of January next succeeding their election. At every regular election of a Justice of the Supreme Court thereafter, there shall be elected two Regents, whose term of office shall be eight years. When a vacancy shall occur in the office of Regent, it shall be filled by appointment of the Governor. The Regents thus elected shall constitute the Board of Regents of the University of Michigan. [For Legislative provisions to carry this section into effect, see Laws of 1863, p. 274.]

Sec. 7. The Regents of the University, and their successors in office, shall continue to constitute the body corporate known by the name and title of "The Regents of the University of Michigan."

Sec. 8. The Regents of the University shall, at their first annual meeting, or as soon thereafter as may be, elect a President of the University, who shall be *ex-officio* a member of their Board, with the privilege of speaking, but not of voting. He shall preside at the meetings of the Board of Regents, and be the principal executive officer of the University. The Board of Regents shall have the general supervision of the University, and the direction and control of all expenditures from the University Interest Fund.

CHAPTER II.

LEGISLATIVE PROVISIONS CONCERNING THE UNIVERSITY.

Chapter 75 of the Compiled Laws of Michigan.

SECTION 1. The people of the State of Michigan enact, That the institution established in this State, and known as the University of Michigan, is continued under the name and style heretofore used.

SEC. 2. The University shall provide the inhabitants of this State with the means of acquiring a thorough knowledge of the various branches of Literature, Science and the Arts.

SEC. 3 The government of the University is vested in the Board of Regents.

SEC. 4. The Board of Regents shall constitute the body corporate, with the right, as such, of suing and being sued, of making and using a common seal, and altering the same.

SEC. 5. The Regents shall have power to enact ordinances, by-laws and regulations for the government of the University; to elect a President, to fix, increase and reduce the regular number of Professors and Tutors, and to appoint the same, and to determine the amount of their salaries: *Provided*, That there shall always be at least one Professor of Homœopathy in the department of Medicine.

SEC. 6. They shall have the power to remove the President, and any Professor or Tutor, when the interest of the University shall require it.

SEC. 7. They shall have power to appoint a Secretary, Librarian, Treasurer, Steward, and such other officers as the interests of the institution may require, who shall hold their offices at the pleasure of the Board, and receive such compensation as the Board may prescribe.

SEC. 8. The University shall consist of at least three departments:

1. A department of Literature, Science and the Arts;
2. A department of Law;
3. A department of Medicine;
4. Such other departments may be added as the Regents shall deem necessary, and the state of the University Fund shall allow.

SEC. 9. The Regents shall provide for the arrangement and selection of a course or courses of study in the University, for such students as may not desire to pursue the usual collegiate course, in the department of Literature, Science and the Arts, embracing the ancient languages, and to provide for the admission of such students without previous examination as to their attainments in said languages, and for granting such certificates at the expiration of such course or term of such students as may be appropriate to their respective attainments.

SEC. 10. The Regents shall make provisions for keeping a set of meteorological tables at the University, after the forms adopted and furnished by the Smithsonian Institution, therecord of which shall be transmitted, with their report, to the Superintendent of Public Instruction, who shall embody the same into his report.

Sec. 11. The immediate government of the several departments shall be entrusted to the President and the respective faculties; but the Regents shall have power to regulate the course of instruction, and prescribe, under the advice of the Professorship, the books and authorities to be used in the several departments; and also to confer such degrees and grant such diplomas as are usually conferred and granted by other similar institutions.

Sec. 12. The fee of admission to the regular University course in the department of Literature, Science and the Arts, shall not exceed ten dollars, but such course or courses of instruction as may be arranged under the provisions of section nine of this act, shall be open without fee to the citizens of this State.

Sec. 13. The University shall be open to all persons resident of this State, without charge of tuition, under the regulations prescribed by the Regents; and to all other persons under such regulations and restrictions as the Board may prescribe.

Sec. 14. The moneys received from such source shall be paid to the Treasurer, and so much thereof as shall be necesary for the purpose, shall be expended by the Regents in keeping the University buildings in good condition and repair, and the balance shall be appropriated for the increase of the Library.

Sec. 15. The Board of Regents shall make an exhibit of the affairs of the University, in each year, to the Superintendent of Public Instruction, setting forth the condition of the University and its branches; the amount of receipts and expenditures; the number of Professors, Tutors and other officers, and the compensation of each; the number of students in the several departments, and the different classes; the books of instruction used; an estimate of the expenses for the ensuing year, together with such other information and suggestions as they may deem important, or the Superintendent of Public Instruction may require to embody in his report.

Sec. 16. From the increase arising from the interest of the Univerrsity fund, the Board of Regents may erect, from time to time, such buildings as are necessary for the uses of the University, on the grounds set apart for the same; but no such buildings shall be erected until provisions shall be made for the payment of the existing indebtedness of the University, nor until one branch of the University shall be established in each Judicial circuit in the State.

Sec. 17. The Board of Regents shall have power to expend so much of the interest arising from the University fund, as may be necessary for improving and ornamenting the University grounds, for the purchase of philosophical, chemical, meteorological, and other apparatus, and to keep the same in good condition.

Sec. 18. As soon as the income of the University interest fund will admit, it shall be duty of the Board of Regents to organize and establish branches of the University, one at least in each Judicial circuit or district of the State, and to establish all needful rules and regulations for the government of the same. They shall not give to any such branch the right of conferring degrees, nor appropriate a

sum exceeding fifteen hundred dollars, in any one year, for the support of any such branch.

SEC. 19. The Regents may establish and organize a branch or branches, by the creation of a Trusteeship for the local management of the same, or they may in their discretion select for a branch, under the restrictions aforesaid, any chartered literary institution in the State.

SEC. 20. The meetings of the Board may be called in such manner as the Regents shall prescribe; five of them shall constitute a quorum for the transaction of business, and a less number may adjourn from time to time.

SEC. 21. A Board of Visitors, to consist of three persons, shall be appointed biennially at the commencement of the collegiate year, by the Superintendent of Public Instruction. It shall be their duty to make a personal examination into the state and condition of the University in all its departments and branches, once at least in each year, and report the result to the Superintendent, suggesting such improvements as they may deem important; which report shall be embodied into the report of the Superintendent.

SEC. 22. The Regents and Visitors of the University shall each receive pay for the actual and necessary expenses incurred by them in the performance of their duties, which shall be paid out of the University fund.

SEC. 23. All orders on the Treasurer shall be signed by the Secretary, and countersigned by the President.

CHAPTER III.

GENERAL BY-LAWS OF THE BOARD OF REGENTS.

Annual Meetings.

SEC. 1. The annual meeting of the Board of Regents shall be held on the Tuesday next preceding the June commencement.

Special Meetings.

SEC. 2. The Board will hold meetings upon adjournment, when necessary, and special meetings shall be called by the President, at the request of three Regents, upon giving ten days' notice thereof. The Executive Committee or the President may also call special meetings, when it may be deemed expedient, on giving like notice.

Place of Meeting.

SEC. 3. The meetings of the Board shall be held at the University buildings, in the city of Ann Arbor, unless otherwise ordered by the Board, or unless for special reasons called at some other place; and all meetings of the Board shall be open and free to the public, except when the Board shall otherwise order.

Parliamentary Rules.

SEC. 4. General parliamentary rules, as modified by rules and regulations of the Board, shall be observed in conducting its business, and also in the University Senate, and in the Faculty Meetings.

Order of Business.

SEC. 5. The order of business in the Board of Regents shall be, after introductory religious exercises conducted by the President, as follows:

1. Reading, correction and approval of the minutes of the last preceding meeting.
2. Reports from standing and special committees.
3. Presentation of petitions, memorials, and other communications, and the consideration thereof.
4. Motions and resolutions.
5. Unfinished and miscellaneous business.

Officers of the Board.

SEC. 6. The officers of the Board shall consist of the President of the University, a Secretary and Treasurer, and the Board may, from time to time, appoint such professors, tutors or instructors, and such subordinate officers and employes, as they may deem necessary.

SEC. 7. In the absence of the President, the Board may appoint a President *pro tem.*, who shall perform the duties of presiding officer of the Board.

SEC. 8. All the officers and employes of the Board shall be appointed at such time or times, in such manner, and hold their offices for such term as the Board shall, by resolution, direct.

Duties of the President.

SEC. 9. The President of the University is President of the several Faculties. He shall see that all the laws, rules and regulations and the course of instruction and discipline prescribed by the Board of Regents for the government of the University, and each of its departments, and all orders of the Board, are executed, and shall exercise such general executive powers as are granted by the Constitution and Laws, and are necessary to the good government of the University, and the protection of its interests, and not otherwise provided for.

He shall countersign all warrants legally drawn on the Treasury.

He shall make an annual report to the Board, at the annual meeting, or as soon thereafter as practicable, embodying therein such suggestions and recommendations as he may deem best for the management and improvement of the University.

Bond of Secretary.

SEC. 10. Before entering upon the duties of his office, the Secretary shall execute a bond to the Board, in the penal sum of one thou-

sand dollars, with two sureties, to be approved by the Board, conditioned for the faithful performance of his duties, which bond shall be deposited with the chairman of the finance committee for safe keeping.

Duties of the Secretary.

SEC. 11. The Secretary shall have the custody of all the books and papers of the Board, except such as shall be otherwise specially provided for. He shall safely keep such books and papers, and deliver them over to his successor, subject always to the inspection of the Board, and to any committee or member thereof. He shall properly file all such papers, so that they can be readily found or referred to. He shall keep an accurate journal of all the proceedings of the Board. He shall draw all warrants on the Treasurer when authorized by the Board, or by the rules and regulations of the Board. He shall perform such other duties as pertain to his office, and such as shall be required by the Board, or by its rules and regulations.

Bond of Treasurer.

SEC. 12. The Treasurer, before entering upon the duties of his office, shall execute a bond to the Board, in such penal sum as the Board shall direct, not less in any case than twenty-five thousand dollars, with two or more sureties, to be approved by the Board; conditioned that he shall faithfully discharge the duties of his said office, so long as he shall hold the same, and shall, during such time, safely keep and pay over, as said Board shall direct, all moneys that shall come to his hands, as such Treasurer; and that he shall well and truly account, at any and at all times when required, to the Board of Regents, and to any committee thereof, and shall report to them at any and at all times, and from time to time, when required or requested so to do; which said bond, when approved as before directed, shall be recorded at length in the journal of the Secretary, and shall then be deposited with the chairman of the finance committee for safe keeping.

Duties of the Treasurer.

SEC. 13. The Treasurer shall have the custody of all moneys belonging to the University, and it shall be his duty to demand and receive all such moneys when due from the State Treasurer, or any other person or persons. He shall pay all warrants on the Treasurer, when properly drawn by the Secretary and countersigned by the President. He shall present at each quarterly or general meeting of the Board, a brief statement, under general heads, showing the receipts and disbursements during the preceding quarter, and since his last statement, and the amount of money in the treasury, or the amount it may be overdrawn, as the case may be. He shall also, at the annual meeting or as soon thereafter as practicable, make to the

Board an annual report, accompanied with his vouchers, for the preceding year, showing in detail the receipts and disbursements of the preceding year. He shall also perform such other duties as the Board may require. The accounts of the Treasurer shall be settled each year.

Standing Committees.

SEC. 14. There shall be eight Standing Committees of the Board, as follows:

The Finance Committee; the Executive Committee; the Committee on the Classical Course; the Committee on the Scientific Course and the Chemical Laboratory; the Committee on the Law Department; the Committee on the Medical Department; the Committee on the Library; the Committee on the Museum and Astronomical Observatory.

Other standing Committees may also be raised by resolution of the Board.

The Committees, how Constituted.

SEC. 15. All standing Committees, except the Executive Committee and the Library Committee, shall consist of three members each. The Executive Committee shall consist of the President of the University and three Regents to be appointed by the Board; the Library Committee shall consist of the President of the University, three Regents, and one member of each Faculty, to be chosen by the respective Faculties, and the Librarian. All standing Committees shall exist during the pleasure of the Board of Regents, and may at any time be modified or changed by the Board.

The Finance Committee.

SEC. 16. This Committee shall have the general supervision of the financial affairs of the University, subject always to the general rules and regulations, and to the control of the Board. They shall make to the Board, at the annual meeting, or as soon thereafter as practicable, a report, showing the financial operations of the University for the preceding year, the condition of its treasury, its revenues and its funds, with an estimate of the probable receipts and expenditures for the next year, accompanied with such recommendations as said committee shall deem proper to make.

The Executive Committee.

SEC. 17. This Committee shall have the general supervision of the buildings, grounds, and other property belonging to the University. They shall have the charge of all the expenditures directed by the Board, except when the same are otherwise specially provided for. They shall have authority to institute suits when necessary for the recovery or protection of the property belonging to the University.

The Library Committee.

SEC. 18. The Library Committee shall have the supervision of the University Library, and the selection of books to be purchased, subject to the general supervision of the Board of Regents. But when any list of books to be purchased shall have been agreed upon by the Committee, or by the Board, the purchase shall be made under the direction of the members of the Committee who are Regents, unless otherwise specially ordered by the Board.

Duties of Other Standing Committees.

SEC. 19. The other standing committees shall consider matters pertaining to the several departments of the University, indicated by their several titles, and shall report when they see fit, and when directed by the Board. And each committee shall keep itself informed of the condition of that department so placed under its care.

The Steward and his Duties.

SEC. 20. The Board of Regents may by resolution appoint a Steward, who shall, before entering upon the duties of his office, execute a bond to the Board in the penal sum of one thousand dollars, with two sureties to be approved by the Board, conditioned for the faithful performance of his duties, which bond shall be deposited with the Secretary for safe keeping. He shall be ministerial officer, and agent of the executive committee and of the other standing committees, and of each faculty, subject always to the direction and control of the Board and to the general rules and regulations. He shall have an office in one of the University buildings, and shall devote his time faithfully to the performance of his duties. He shall have general supervision of the buildings and grounds, and be held responsible for their good condition, both as to cleanliness, safety from fires, and proper repairs, and shall make an annual report of his doings to the Board.

The Steward shall Assess Damages.

SEC. 21. All damages done to the buildings, or any University property, by any of the students, shall be immediately repaired under the direction of the Steward, at the expense of those by whom it was done, when they are known, but if not known it shall be assessed upon the class or classes occupying the room in which the damage occurs.

The Librarian and his Duties.

SEC. 22. The Librarian shall have the custody of the Library of the University, and shall suffer it to be consulted under the by-laws and restrictions applying to the same. He shall make an annual report to the Board of Regents at their June meeting, showing what books have been purchased during the preceding year; the price paid

for each work, of whom purchased, and what books, if any, have been lost or destroyed, and how or by whom. He shall also record, alphabetically, in the books provided for that purpose, immediately on the receipt of any addition to the Library, the title of each work, the time when purchased, of whom, and the price paid for the same.

To Change a Course of Study.

SEC. 23. No motion or resolution to change the course of study in any department shall be put upon its passage until it has first been referred to the proper faculty for their report thereon.

CHAPTER IV.

BY-LAWS OF THE REGENTS RELATING TO THE PROPERTY AND FINANCES OF THE UNIVERSITY.

Salaries.

SEC. 1. The salary of each officer, professor, instructor, and other person employed by the University, shall be fixed by resolution, subject to alteration, in the discretion of the Board, at the time the appointment shall be made, and the Secretary is authorized to draw his warrant therefor on the Treasurer, to be countersigned by the President, as the same shall fall due. The fiscal year for the payment of salaries shall commence on the first day of October, and salaries shall be payable quarterly, on the first day of January, April, July and October in each year. No quarter's salary shall be paid till a quarter's services have been rendered.

Debts.

SEC. 2. No debt or obligation whatever, shall be incurred by or in behalf of this Board, except by resolution, entered at length on the journal, or by a committee of the Board, acting pursuant to authority expressly delegated by the Board, and entered at length on the journal.

Claims.

SEC. 3. No account or claim against the University shall be audited or allowed, except in writing, by the Board itself, or by a committee of the Board acting pursuant to authority expressly granted by the Board.

Drawing of Warrants.

SEC. 4. No warrant shall be drawn on the Treasurer, except by express direction of the Board, entered at length on the journal, or except upon direction in writing of a committee of the Board acting pursuant to authority expressly given and entered on the journal, or

except in pursuance of the general rules and regulations; and no warrant shall issue to any member of the faculties, or other officer of the University, for any purpose whatever, except for services or accounts allowed, unless upon the condition, expressed in the warrant that shall be expended, and accounted for to the Executive Committee, without unnecessary delay; and it shall be the duty of the person receiving the same, to account accordingly.

Loaning of Property.

SEC. 5. Articles of apparatus belonging to the University shall not be loaned to individuals to be taken out of the instituiton. Officers of the University shall be held accountable for all property in their charge belonging to the University.

CHAPTER V.

BY-LAWS RELATING TO THE FACULTIES.

Dean of the Faculties.

SEC. 1. There shall be elected annually, by the faculty of each department, a Dean, whose duty it shall be to preside at the meetings of such faculty, in the absence of the President of the University, and to perform such other duties as shall be prescribed by the general rules and by the by-laws of the department.

Members of the Faculties.

SEC. 2. Any member or members of any faculty may, at any time, communicate with the Board of Regents on matters pertaining to the interest of the University.

Vote by Ballot.

SEC. 3. For final recommendation of students to degrees, by the different department faculties, all votes shall be by ballot, and in all cases of discipline, contemplating suspension or expulsion, the vote shall be by ballot.

Duties of Instructors.

SEC. 4. It shall be the duty of every instructor appointed to assist any professor, in addition to his other duties, to serve in any department in which his services may be required by such professor, provided that such additional services shall not, with his ordinary duties, exceed six hours each day.

Presents from Students.

SEC. 5. Presents to the officers of the University, from the stu-

dents or any class of them, are prohibited, and officers are required to decline their acceptance if tendered.

Conferring Degrees.

SEC. 6. All degrees in this institution shall be conferred by the Board of Regents, on the recommendation of the proper faculty.

Payment of Dues Demanded.

SEC. 7. The name of no person shall be presented by any faculty to the Board of Regents, for a degree, till he has exhibited to the faculty the receipt of the Treasurer for the payment of all his dues, including the fee for the diploma.

Candidates for the First Degree.

SEC. 8. Prior to the commencement, the faculty of the proper department shall report to the Board of Regents, the names in full and the places of residence, of all students whom they shall recommend to the first degree. Whereupon the Board shall, in their discretion, pass a resolution to confer the same, inserting in full on their minutes the report of the faculty.

Candidates for the Second Degree.

SEC. 9 The proper faculty shall also report the names and residence of those Alumni of the University whom they shall recommend for a second degree, in relation to whom a similar resolution may be adopted by the Board.

Balloting upon Candidates for First Degree.

SEC. 10. It shall not be lawful for the faculty in any department to vote more than once upon a candidate for a degree, on the final ballot after examination; but a student who has failed to receive the requisite number of ballots shall have the privilege of a second examination in the presence of the entire faculty of the proper department, and after this examination a single ballot shall be final, unless reconsidered by a two-thirds vote of all the members of the faculty.

Moral Character.

SEC. 11. No candidate for a second degree shall receive that honor unless he has maintained a good moral character, and previous to the commencement, has signified his desire for the same to the faculty.

SEC. 12. The academic faculty may recommend conferring of the degree of Master of Arts and Master of Science upon those who have received respectively the degree of Bachelor of Arts and Bachelor of Science, according to the following conditions:

1. The candidate must be a graduate, of at least one years' standing, of this or some other collegiate institution empowered to confer degrees.

2. He must have pursued at least two courses of University instruction in one year.

3. He must sustain an examination before the faculty in at least three of the studies so attended.

4. He must present a thesis to the faculty on one of the subjects chosen for examination.

Graduates of this institution of three years' standing, may be recommended for the Master's degree, who shall have been engaged during that period in professional, literary, or scientific studies.

Secretary to Procure Diplomas.

SEC. 13. It shall be the duty of the Secretary of the Board to procure a sufficient number of diplomas, and having caused the name of each graduate to be inserted, procure the signatures of such members of the Board as are present, and also of the faculty, and having himself recorded the order of the Board for the issuing of the same, affix to each the seal of the corporation.

Candidates must be Present.

SEC. 14. All candidates for degrees shall be personally present, unless the Board of Regents, on recommendation of the faculty, shall judge it proper to confer the honor of a degree in the absence of the candidate; and the candidates shall attend such public duties on commencement day as the faculty may direct, and perform such public exercises as may have been previously assigned them.

Price of Diploma.

SEC. 15. The price of a diploma shall be three dollars in all cases, to be paid to the Treasurer by the person receiving the degrees.

Delivered to the President.

SEC. 16. The Secretary of the Board shall deliver to the President the diplomas, duly prepared and signed, previously to his conferring the degree.

Conferring the Degree.

SEC. 17. The President shall thereupon announce to the assembly that, as the organ of the Board of Regents of the University of Michigan, and by their authority he proceeds to deliver to the graduating class, or other candidates for degrees, their diplomas, and to admit them to the proper degree, as the case may be.

SEC. 18. All degrees shall be conferred by the President, on the the authority of the Board of Regents, granted in pursuance of a recommendation of the proper faculty.

CHAPTER VI.

RULES RELATING TO THE STUDENTS.

Admission to the University.

SEC. 1. Each candidate for admission to any department, after having complied with the terms of admission to that department, shall procure from the Treasurer a receipt for the required dues, which shall then be presented to the Secretary of the department, who shall thereupon present to him a certificate of admission, together with a copy of the rules and by-laws of the University. The student thus admitted shall then record his name, age and place of residence in the matriculation book, kept by the Secretary of the department he proposes to enter. No student shall be admitted to the classes of any professor, except on producing to the professor evidence of a full compliance with this rule.

Matriculation Fee and Annual Expenses.

SEC. 2. Every student, before entering any department of the University, shall pay to the Treasurer the sum of ten dollars as a matriculation fee. Each student shall also pay to the Treasurer, annually, five dollars, to be devoted to the payment of incidental expenses. Resident graduates are required to pay the same annual dues as under-graduates, and no student or graduate shall be allowed to enjoy the privileges of the University, except on presentation to the President of the Treasurer's receipt for all fees and dues specified in this or any other rule or regulation of the Board.

Payments, when Made.

SEC. 3. Every student shall, upon the first day of each term, or before the first regular meeting of the faculty, pay to the Treasurer all charges against him; or, failing to do so, he shall be debarred the privileges of the University until the dues are paid.

Students may Enter Other Departments.

SEC. 4. Students in any department of the University may enter the classes in any other, upon obtaining permission from the faculties of the respective departments

Of Dismission.

SEC. 5. Students not minors may have at any time a dismission on their own request, and minors, on the request of their parents or guardians; provided, in either case there is no reason connected with the government of the University for refusing it.

Duties of Students.

SEC. 6. All students are required to observe the general rules of

the University, and the by-laws of the respective departments to which they belong.

Students must Attend a Call.

SEC. 7. Any student, when sent for by the President or any Professor of the faculty under which he is placed, shall attend to the call without delay, and students must at all times obey the direction of the President or any of the Professors of the department to which they belong, pertaining to good order in the University.

Evil Practices Forbidden.

SEC. 8. No student shall be allowed to frequent gaming houses, play at cards, or practice any species of gambling, or attend gaming or drinking saloons, or be guilty of profaneness, or any act of violence, or keep the company of persons of ill repute, or be guilty of any other vice; and the use of intoxicating drinks is prohibited.

Suspension.

SEC. 8. A student may be suspended, dismissed, or expelled, for continuously resisting the authority of the President and Professors, or any of them, or for willful violation of the rules.

Dismission for Want of Improvement.

SEC. 9. Whenever any faculty are satisfied that a student is not fulfilling, or likely to fulfill, the purposes of his residence at the University, or is for any cause an unfit member thereof, the President shall notify his parents or guardians, that they may have an opportunity to withdraw him, and if not withdrawn within a reasonable time, he shall be dismissed.

Students not to Interfere with the Government.

SEC. 10. The presenting of petitions or other papers to the Board of Regents, in regard to the government of the University, or to the appointment and dismissal of professors or officers, and the holding of meetings to criticise the government of the University, are regarded as disorderly; and any student who engages in such practices may be dismissed from the University by the faculty of the department to which he belongs.

What Lecturers Invited.

SEC. 11. No literary society in the University shall invite any lecturer to address them in public, until the name of the proposed lecturer shall have been laid before the President, and the President has given them permission to extend the invitation.

CHAPTER VII.

RULES RELATING TO THE LIBRARY.

When Open.

SEC. 1. The library shall be open for general library purposes, from six to ten hours each day, as the library committee may determine, except Sundays.

Faculty may Draw Books.

SEC. 2. Members of the faculties alone may take out books, periodicals, etc., under the restrictions contained in the two following sections:

Books of Reference.

SEC. 3. No works of reference, such as *Almanacs*, *Annuals*, *Atlases*, *Bibliographical Works*, *Catalogues*, *Dictionaries*, *Encyclopedias*, *Gazetteers*, *Hand Books*, *Indexes*, *Lexicons*, *Registers*, *or the last number of any Periodical received*, shall be taken out save by vote of those members of the faculties belonging to the Library Committee. The professors shall see that when they draw books they are charged with them, and when they return them, that they are credited for the same.

Time Books may be Kept.

SEC. 4. No work, except a text-book or work constantly used in the lecture room, shall be retained longer than *three months;* nor can it be renewed if any member of either faculty has registered his name for it in the mean time.

Books not to be Loaned.

SEC. 5. No work shall be transferred or loaned by members of the faculties to each other, or to other persons, to be taken away from their residences.

Admitted Within the Bar.

SEC. 6. No one shall be admitted within the bar, except members of the faculties, and such visitors as they may introduce; and no visitor shall remove a book from its place.

How a Student may Obtain a Book.

SEC. 7. When any student or visitor desires to consult any work, its title, with the name of the applicant, is to be written on a card, which is then to be handed to the Librarian.

Books to be Returned.

SEC. 8. On leaving the library, the works must be returned, and the cards taken back, otherwise those who draw the books will be held responsible.

Books not to be Injured.

SEC. 9. All persons are particularly enjoined not to mark, soil, tear, or turn down the leaves, or otherwise injure the books.

Pen and Ink not to be Used.

SEC. 10. In taking notes from books, pencils—not pen and ink—are to be used.

Damages Paid.

SEC. 11. All damages done to books shall be estimated by the Librarian, and paid before any further use of the library. If a volume is lost or destroyed, the borrower shall replace it; but if it belong to a set, he shall furnish one or more volumes, as the case may be, corresponding with the set, or he shall furnish a new set and retain the old.

Disorder Forbidden.

SEC. 12. All persons while in the library are to refrain from loud conversation and laughter, and from all other improprieties.

Penalty.

SEC. 13. Any neglect or violation of the rules by students or visitors shall be punished by fine or exclusion from the library.

Duty of Librarian.

SEC. 14. It shall be the duty of the Librarian to see that all the above rules are strictly enforced.

CHAPTER VIII.

RULES RELATING TO THE CHEMICAL LABORATORY.

Time for which Admitted.

SEC. 1. No student shall be admitted to the use of the laboratory for a less period of time than three months, nor without having pass- a satisfactory examination in the elements of chemistry.

Regularity of Attendance.

SEC. 2. Each student shall be required to attend regularly at such hours as may be prescribed by the professor of chemistry.

Entrance Fee.

SEC. 3. Each student, on entrance, shall deposit the sum of ten dollars with the person in charge of the laboratory, which sum shall be placed to his credit in account for chemicals and apparatus; and thereafter, whenever he shall be notified that this sum has been expended, he shall again deposit a like amount. At the end of the college year, or on his leaving the laboratory, his account shall be balanced.

Chemicals Furnished.

SEC. 4. Each student shall be furnished with apparatus and chemicals at their cost price, or according to the price-list of a New York dealer, and only such chemicals as shall be actually used shall be charged, and the amount thus received by the Professor of Chemistry shall constitute a fund in his hands for the purchase of apparatus and chemicals for laboratory use, which amount shall be properly accounted for at the close of the year.

Place of each Student.

SEC. 5. Each student shall be required to confine himself to the table assigned to him, and shall not be allowed to interfere with the work, chemicals or apparatus, of any other table.

Conversation.

SEC. 6. No conversation except upon chemical topics shall be permitted in the laboratory, and this conversation shall be conducted in an under tone of the voice.

Care of Wash Basins.

SEC. 7. The throwing of filters or other coarse material into the wash basins shall be prohibited. A violation of this rule will subject the person to the penalty of expulsion from the laboratory and the payment of all expenses attending the cleaning of the pipes.

Neatness and Order.

SEC. 8. Neatness and order will be rigidly enforced, and none can be allowed to remain in the laboratory who deface or injure the building, furniture or fixtures.

Forfeiture of Moneys.

SEC. 9. Any student leaving the laboratory before the three months of prescribed study shall have expired, shall forfeit all moneys to his credit.

CHAPTER IX.

THE ORDER OF COMMENCEMENTS, TERMS AND VACATIONS.

Terms and Vacations.

SEC. 1. The fiscal year of the University shall commence on the first day of July and close on the thirtieth day of June in each year.

The department of Science, Literature and the Arts shall begin its year on the third Wednesday in September, and shall close its year on the day of the general commencement in the last week of June. There shall also be a vacation of two weeks, including Christmas and New Year; and a vacation of one week, including the day of the commencement of the departments of Medicine and Law, which vacations shall be designated by the Academic Faculty and published in the annual catalogue. The first term shall close on the second Friday of February, and the second term shall begin on the first Monday thereafter.

The departments of Law and Medicine shall begin their term on the first day of October, and shall close in the last week in March.

Commencements.

SEC. 2. The commencement of the Medical and Law departments shall take place in the last week in March, and the general commencement of the University shall take place in the last week of June in each year.

How Conducted.

SEC. 3. The exercises of the students and the order of proceedings at commencements, having been previously arranged by the proper faculty, shall be conducted in presence of the Board of Regents, the faculties, and any citizens who may see fit to attend.

Place of Commencement.

SEC. 4. Commencement exercises shall take place in some convenient hall to be designated by the Executive Committee, or by the proper faculty.

Religious Exercises.

SEC. 5. The public exercises of the day shall commence and close with prayer, and be conducted agreeably to the order prescribed by the proper faculty.

CHAPTER X.

BY-LAWS OF THE DEPARTMENT OF SCIENCE, LITERATURE AND THE ARTS.

The Faculty.

SEC. 1. The professors of this department shall be styled the Academic Faculty.

Their Duty.

SEC. 2. The immediate government of the department shall be vested in the faculty, and it shall be their duty to direct and instruct the students in the several branches of learning taught in the department, to encourage them in the acqusition of knowledge and the practice of virtue, to counsel and warn the offending, and faithfully and impartially to administer the law established by the Regents.

Faculty Meetings.

SEC. 3. General meetings may be held as the faculty shall direct, and the President or Dean shall call special meetings when he shall deem it necessary, or on the application of any two professors.

Quorum.

SEC. 4. At all meetings of the faculty a majority of the acting professors shall constitute a quorum. The presiding officer shall always be entitled to a vote.

Secretary.

SEC. 5. The faculty shall annually appoint a Secretary, who shall keep a record of all their proceedings. He shall also keep a book in which shall be registered the time of entrance, name and residence of each student, with the name and residence of his parent, or guardian, if a minor, and the time and circumstances of his leaving the University.

Daily Prayers.

SEC. 6. There shall be daily prayers at such time as the Academic Faculty shall designate, at which all students in the Academic department of the University shall attend. The presence of the several professors and instructors at such exercises is deemed desirable.

System of Instruction.

SEC. 6. The selection of the text books used shall be made by the proper professor, but shall be subject to the revision of the faculty and Regents.

SEC. 7. The arrangement of the studies and the appointment of all the exercises connected therewith, shall be under the direction of the faculty, subject to the revision of the Board of Regents.

Examinations.

SEC. 8. There shall be, each term, a public examination of all the classes on the studies by them respectively pursued during the term, and note shall be taken by the committees on examination and by the several members of the faculty, of the standing of each student, as evinced by the several examinations. At the close of the examination the faculty shall meet and determine, by formal vote, what students shall be permitted to pass on to the studies of the next term, and no one shall so pass until he has received from the faculty a notification of his standing, authorizing him to proceed with his class.

Conducted by the Professor or Instructor.

SEC. 9. The examination upon each subject of study shall be conducted by the officer under whose direction the study was pursued.

Of Admission.

SEC. 10. Every candidate for admission, when coming from another collegiate institution, shall exhibit a certificate of honorable dismission.

Examination of Candidates.

SEC. 11. Every candidate for admission to the freshman class shall pass an examination satisfactory to the faculty, in the preparatory studies, as required by the rules, and every applicant for an advanced standing shall be examined, not only in the preparatory course, but also in all the previous studies of the class which he proposes to enter.

Three Daily Studies.

SEC. 12. All students shall attend at least three daily recitations or lectures, and such other exercises as the faculty may direct.

Not Permitted to have Other Instructors.

SEC. 13. No student shall put himself under the instruction of any individual not a member of the faculty, without their permission; and if he commence any professional study during the course, without such permission, he shall forfeit his degree.

Public Worship.

SEC. 14. Each student is required to attend divine worship every Sabbath, under the direction of his parent or guardian.

Deficiencies Noted.

SEC. 15. Every absence from a weekly exercise shall be considered as equivalent to *two* absences from a daily exercise.

Every deficiency in a weekly exercise shall be considered equivalent to *one* absence from a daily exercise.

Every absence from prayers shall be considered equivalent to *one* absence from a daily recitation.

Every instance of tardiness or deficiency at a daily exercise shall be reckoned at one-half as much as an absence.

Consequences of Deficiencies.

SEC. 16. Whenever the unexcused delinquencies of any student shall have amounted to *five*, his parent or guardian shall be informed of the fact, and when such account amounts to *ten* he shall be dismissed by his own act.

How Excuses may be Rendered.

SEC. 17. All excuses for delinquencies shall be made in person, or by writing to the faculty, at their regular meeting, and the delinquencies of any student failing to do this shall be recorded as unexcused.

Absence at Beginning of Term.

SEC. 18. No student shall be excused for absence at the commencement of the term without satisfactory reason rendered in writing by his parent or guardian.

SEC. 19. No student shall leave town during a term without obtaining permission of the President; and no student shall be excused to return home unless at the written request of his parent or guardian, or other sufficient reason.

Pre-requisites to a Degree.

SEC. 20. In order that any student may be admitted to the first degree, he shall have completed the course of academical exercises appointed by law for the space of four years; and on the examination to be held at the close of the studies of the senior year, or a subsequent special examination, appointed by the faculty, he shall have been approved as a candidate for the proposed degree.

Scholarships.

SEC. 21. Two scholarships of fifty dollars each shall be awarded to the two students who shall pass the most satisfactory examinations in the studies preparatory to the classical department, one to be called the Woolsey scholarship, the other the Barnard scholarship; and two scholarships of fifty dollars each, shall be awarded to the two students passing the most satisfactory examination in the studies

preparatory to the scientific department, one to be called the Houghton scholarship, the other the Pierce scholarship.

When the Scholarships shall be Paid.

SEC. 22. One-half the sum of the award of every scholarship shall be paid at the close of the first term, the other half at the close of the second term; provided the successful candidate shall have been in constant attendance upon his college duties for the term preceding the time it becomes due.

CHAPTER XI.

BY-LAWS OF THE MEDICAL DEPARTMENT.

The Faculty.

SEC. 1. This department of the University shall be styled the Medical Department of the University of Michigan.

SEC. 2. The professors now or hereafter to be appointed shall constitute the faculty of this department, and shall be styled the Medical Faculty.

SEC. 3. The immediate government of this department shall be vested in the faculty, whose duty it shall be to instruct the students in the several branches of learning taught in the department.

SEC. 4. General meetings may be held as the faculty shall direct, and the Dean may call special meetings when he shall deem it necessary, or upon application of any two professors.

SEC. 5. At all meetings of the faculty a majority of all its members shall constitute a quorum for the transaction of business, and the presiding officer shall always be entitled to a vote.

SEC. 6. The faculty shall present, at the annual meetings of the Regents, a report of such matters touching the interests of the department as in their view may call for the action of the Board.

SEC. 7. The faculty shall annually appoint one of their number Secretary, who shall keep a record of all their proceedings, and submit the same to the Regents at the annual meeting for their inspection; and the Secretary shall keep a book in which shall be registered the time of entrance, name and age of each student, with his place of residence.

Terms and System of Instruction.

SEC. 8. The course of study in this department shall commence on the first day of October, and continue until the Medical commencement.

SEC. 9. There shall be four lectures daily, (Saturdays and Sundays excepted,) and such lectures or exercises on Saturdays as shall be prescribed by the Medical Faculty.

SEC. 10. Each professor shall daily examine the class upon the subject of the lecture of the preceding day.

SEC. 11. All text-books shall be selected by the faculty, subject to revision by the Board of Regents.

Of Admission.

SEC. 12. Every candidate for admission shall exhibit to the faculty satisfactory evidence of a good moral and intellectual character, a good English education, including a proper knowledge of the English language, and a respectable acquaintance with its literature, and with the art of composition; a fair knowledge of Natural Sciences, and at least of the more elementary mathematics, including the chief elements of Algebra and Geometry, and such a knowledge of the Latin language as will enable him to read current prescriptions, and appreciate the technical language of the natural sciences and Medicine.

SEC. 13. Students in practical anatomy shall pay to the demonstrator in charge, such an amount as the faculty in their discretion may prescribe; and the money thus received shall constitute a fund in the hands of the professors to defray the expenses of the department, to be properly accounted for at the close of the year.

Candidates for Graduation.

SEC. 14. Candidates for graduation must so announce themselves at the commencement of their second course, and be examined in anatomy, physiology, materia medica, and chemistry. They are also required, during the course, to pass written examinations before each profesor, on some subject pertaining to his department, to test their knowledge of such subjects, and their ability to write correctly. The final thesis may be written either in English, German, French, or Latin; and if required must be defended before the faculty.

SEC. 15. To encourage a higher grade of preliminary acquirement, a deduction of six months from the term of study is made in favor of graduates of the academic department and of other respectable literary colleges.

SEC. 16. To be recommended to the degree of Doctor of Medicine, the student must exhibit evidence of having pursued the study of medicine and surgery for the term of three years with some respectable practitioner of medicine, (including lecture terms); must have attended two full courses of lectures, the last of which must have been in the Medical department of the University of Michigan, and the previous one in this or some other respectable medical institution; must have been engaged in the study of practical anatomy; must be twenty-one years of age; must have submitted to the faculty a thesis composed and written by himself on some medical topic, and have passed an examination at the close of the term satisfactory to the faculty.

CHAPTER XII.

BY-LAWS OF THE LAW DEPARTMENT.

The Faculty.

SEC. 1. There shall be at least three professors in this department, to be denominated the Law Faculty, to whom shall be assigned the several branches of law, including Constitutional, International, Maritime, Civil, Commercial and Criminal Law, Medical Jurisprudence, and the Jurisprudence of the United States, as shall be determined by resolution of the Board of Regents.

SEC. 2. The immediate government of this department shall be vested in the Law Faculty, who shall advise, direct and instruct the students in the several branches of learning taught in this department.

SEC. 3. General meetings may be held as the faculty shall direct, and the Dean may call special meetings when he shall deem it necessary, or on the application of any two professors.

SEC. 4. A majority of all the members of the faculty shall constitute a quorum, and the presiding officer shall always be entitled to a vote.

SEC. 5. The faculty shall annually appoint one of their number Secretary, who shall keep a record of all their proceedings, and submit the same to the Regents at the annual meeting. He shall also keep a book in which shall be registered the name, age, and place of residence of each student, with the time he entered, and the time he leaves the Law department.

SEC. 6. The faculty shall present at the annual meeting of the Regents in each year, a report upon the past operations, present condition, and future prospects of the department, with such recommendations as they may think proper to make for its improvement.

Of Admission.

SEC. 7. No student shall be admitted to this department who has not attained the age of eighteen years, nor until he shall have presented to the faculty satisfactory evidence of good moral character.

Terms and Hours of Instruction.

SEC. 8. There shall be one law term each year, commencing on the first day of October, and continuing until the Law commencement.

SEC. 9. A system of lectures, study, practice and examinations, shall be pursued in the Law department, and shall extend through a period of two years.

SEC. 10. There shall be at least ten lectures and examinations each tions each week during the entire course.

SEC 11. The law faculty shall devise and recommend a course of study and exercise in detail, to be pursued by students during the entire course, and submit the same to the Board of Regents. And

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they shall also submit such modifications of the same, from time to time, as they may deem expedient. The course shall be so arranged, as far as may be, that students may begin with any term.

SEC. 12. Moot courts shall be organized, and such other measures adopted by the Law Faculty as may most effectually promote the practical knowledge and application of the principles taught.

SEC. 13. The text books to be used may be selected by the faculty, subject to the control of the Regents, from the whole range of a full law library.

Degrees.

SEC. 14. The degree of Bachelor of Laws may be conferred upon those who shall pursue the full course of two years, pass an approved examination, and be recommended by the faculty.

SEC. 15. That degree may also be conferred upon those who shall have attended other law schools for a period equal to one year of our course, or shall have practiced law one year under a license from the highest court of general jurisdiction in any State, and shall have pursued one year's course in the Law department of this University, shall pass an approved examination and be recommended by the faculty.

SEC. 16. Candidates for graduation must announce themselves as such, in writing, to the Dean of the faculty, at least three months before the commencement at which they wish to graduate.

SEC. 17. Each candidate for graduation must be twenty-one years of age, and must sustain a good moral character. He must also have written and deposited with the faculty, at least one month before graduation, a dissertation on some legal subject, of not less than forty folios in length.

CHAPTER XIII.

BY-LAWS OF THE UNIVERSITY SENATE.

SEC. 1. The professors of all the faculties shall constitute a University Senate.

SEC. 2. The President of the University shall be President of the Senate, and in his absence a temporary President shall be chosen.

SEC. 3. There shall be a Secretary of the Senate, chosen by ballot, at the meeting held on the second Monday in October, and a majority of the votes of those present shall elect.

SEC. 4. A majority of all the members of the Senate shall constitute a quorum, provided no action of the Senate shall bind a faculty, unless one of its members be present.

SEC. 5. The regular meetings of the University Senate shall be held on the second Mondays in October and March. Special meetings shall be called by the Secretary, at the written request of the

President, or of any three members, one of whom shall be from each of the departments of the University.

Sec. 6. The Senate may consult and advise upon any subject that pertains to the interests of the University, or to the cultivation of science and literature; and may communicate to the Board of Regents in writing, its views upon questions relating to the interests of the University, or to any department thereof, or to the interests of education, science and literature.

Sec. 7. The Senate may provide for the delivery of lectures, or the reading of papers, on scientific or literary subjects, before its own body, and others whom it may invite, by its own members or any person whom it shall appoint.

Sec. 8. The Senate shall keep a full record of its proceedings which shall be open to the inspection of the Board of Regents and any member thereof at all times.

Sec. 9. None but the incumbents of professorships shall be entitled to sit or vote in the University Senate, except when a department shall not be represented by a professor, in which case the assistant professor, if there be one in that department, may for the time being sit and vote as though he were the incumbent of a professorship.

Sec. 10. On all votes two members shall be entitled to demand the yeas and nays, and the call of the names shall be made in the order in which they appear in the catalogue.

Sec. 11. The order of business at the regular meetings shall be as follows:

1. Reading of the minutes of the last meeting.
2. Reports of committees.
3. Presentation of communications and consideration thereof.
4. Resolutions and miscellaneous business.

Sec. 12. Special meetings shall be called by written notice, delivered personally, or left at the residence or room of the professors residing in Ann Arbor; and delivered personally, or sent by mail, to those residing elsewhere. The notice shall be given at least two days prior to the time appointed for the meeting, unless for especial cause the President, or in his absence, the Deans of two of the faculties shall direct a shorter notice. Notices of the regular meetings shall be given by the Secretary, on or before the morning of the day of meeting.

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